[FAQ]

How do I delete fingerprint data from GV-GF Fingerprint Readers?

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Applied to

GV-GF1901 / 1902 / 1911 / 1912

Question

How do I delete fingerprint data from GV-GF Fingerprint Readers? What if I have lost the Manager Delete Card or the User Card under Card + Fingerprint Mode?

Answer

Fingerprint Only Mode

For Fingerprint Only Mode, you need to delete the fingerprint data on GV-ASManager, and synchronize the fingerprint list with the GV-GF Fingerprint Reader.

1. On the menu bar of GV-ASManager, click **Setup** and select **Fingerprint Access**.

Fingerprint Access		-	-	-	_		-	-		l		×
Controller 9		Cardh	Fingerpr	Card N	C	In	Out		Cardh	Fingerprint	Card	Ca 🔺
Gate A		🖹 Dot	[L] Thu	200606	32	\bigcirc	\bigcirc		🖻 Dilys	[L] Thumb	31033	32
Gate B		💼 Dily	[L] Thu	222222	32	\bigcirc	\bigcirc		🖆 үт	[L] Forefinger	30826	32
Gate C		🖆 Dot	[L] Foref	205042	32	\bigcirc	\bigcirc	<- Add	🖆 And	[L] Forefinger	31502	32
		🖹 Kell	[L] Foref	307151	32	\bigcirc	\bigcirc		🖹 John	[R] Forefinger	31717	32
10 D16-57 VIP Con		🖆 An	[L] Foref	196044	32	\bigcirc	\bigcirc		🖆 Iren	[L] Forefinger	29809	32
	Ŧ	Ê \T Ê Joh	[L] Foref	309369	32	\bigcirc	\odot		🖆 Lydi	[R] Forefinger	31798	32
Image:			[R] Fore	297024	32	\bigcirc	\bigcirc		Eric	[L] Thumb	29532	32
🚛 💼 Taipei									🖆 Jesli	[L] Forefinger	31386	32
						Remove ->	💼 Jo Jo	[R] Thumb	31412	32		
									Zhe	[R] Forefinger	21452	32
									Shirl	[L] Forefinger	20441	32
									🖹 Adel	[L] Forefinger	20618	32
									Shiel	[L] Thumb	19336	32
									🖹 Kelly	[L] Forefinger	20831	32 🛫
		•		III		1	•		•	III		•
Total Fingerprints: 7							Total Fing	erprints: 42				

2. Select the fingerprint data you want to delete and click the **Remove** button.

3. On the left, right-click the door, controller or door group, and click **Sync GeoFinger** to replace the fingerprint data on the fingerprint reader with the current fingerprint list.

Card + Fingerprint Mode

Using the Manager Delete Card

Follow the steps below to delete the user card data from the reader and the fingerprint data from the user card.

MANALERA DE COM	Step 1: In the standby mode, the light is blue on. Present the Manager Delete Card. The light starts blinking red.
(riter clob	Step 2: With the light blinking red, present the User Card. The light starts blinking green. Present the User Card again to delete all fingerprints stored in the card.

Without the Manager Delete Card

If you have lost the Manager Delete Card and want to delete a User Card, you can either disable the card in GV-ASManager or assign new fingerprint data to the card.

- To disable the User Card on GV-ASManager:
- 1. On the menu bar of GV-ASManager, click **Personnel** and select **Cards**.
- 2. In the Card List, double-click the card you want to delete.
- 3. Use the **Card Status** drop-down list to select **Inactive**.

E	dit the Card			
	User:		2	
	Card Number:	123-46578	Code Type:	Wiegand26
	Card Status:	Active 👻	Card Type:	Normal
	Activation Date:	9/ 5/2012 💌	-	
	Deactivation Date:	1/ 5/2013 💌		
	Pin Code:	••••	Privilege:	No Privilege 🛛 👻



• To assign new fingerprint data to the card:

MANAGER RUD ENROLLCARD COMM	Step 1: In the standby mode, the light is blue on. Present the Manager Enroll Card. The light starts blinking green.
USER CAND	Step 2: Present the User Card until the light blinks blue.
	Step 3: With the light blinking blue, scan the new fingerprint until it beeps. Withdraw your finger. The light turns green and then blinks blue.
	 Step 4: Scan the same fingerprint again until it beeps, and withdraw your finger. The light again turns green and then blinks green. Note: It is required to scan the same fingerprint twice to complete the enrollment.
¥	Step 5: Repeat Steps 3 and 4 to scan the second fingerprint if needed. The same user card can store up to 2 fingerprints.
USER CARD	Step 6: Present the User Card to record fingerprints till beep. The light turns green and then steady blue.