

## [FAQ]

# How do I delete fingerprint data from GV-GF Fingerprint Readers?

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### Applied to

GV-GF1901 / 1902 / 1911 / 1912

### Question

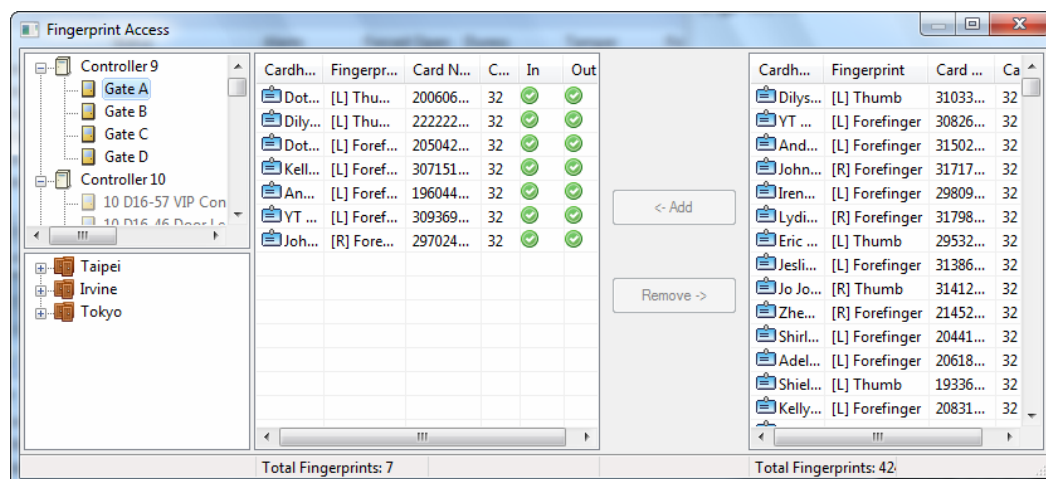
How do I delete fingerprint data from GV-GF Fingerprint Readers? What if I have lost the Manager Delete Card or the User Card under Card + Fingerprint Mode?

### Answer

#### Fingerprint Only Mode

For Fingerprint Only Mode, you need to delete the fingerprint data on GV-ASManager, and synchronize the fingerprint list with the GV-GF Fingerprint Reader.

1. On the menu bar of GV-ASManager, click **Setup** and select **Fingerprint Access**.





2. Select the fingerprint data you want to delete and click the **Remove** button.

- On the left, right-click the door, controller or door group, and click **Sync GeoFinger** to replace the fingerprint data on the fingerprint reader with the current fingerprint list.

## Card + Fingerprint Mode

### Using the Manager Delete Card

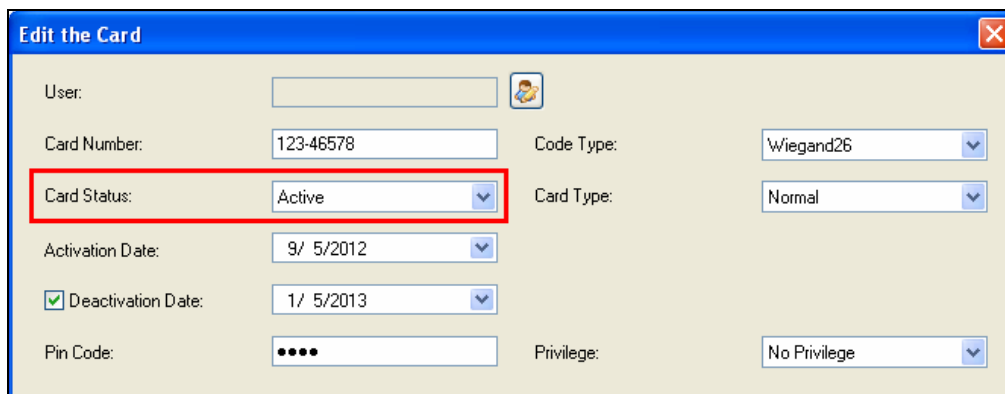
Follow the steps below to delete the user card data from the reader and the fingerprint data from the user card.

	<p><b>Step 1:</b></p> <p>In the standby mode, the light is blue on. Present the Manager Delete Card. The light starts blinking red.</p>
	<p><b>Step 2:</b></p> <p>With the light blinking red, present the User Card. The light starts blinking green. Present the User Card again to delete all fingerprints stored in the card.</p>







### Without the Manager Delete Card

If you have lost the Manager Delete Card and want to delete a User Card, you can either disable the card in GV-ASManager or assign new fingerprint data to the card.

- To disable the User Card on GV-ASManager:
  - On the menu bar of GV-ASManager, click **Personnel** and select **Cards**.
  - In the Card List, double-click the card you want to delete.
  - Use the **Card Status** drop-down list to select **Inactive**.



- To assign new fingerprint data to the card:

	<p><b>Step 1:</b></p> <p>In the standby mode, the light is blue on. Present the Manager Enroll Card. The light starts blinking green.</p>
	<p><b>Step 2:</b></p> <p>Present the User Card until the light blinks blue.</p>
	<p><b>Step 3:</b></p> <p>With the light blinking blue, scan the new fingerprint until it beeps. Withdraw your finger. The light turns green and then blinks blue.</p>
	<p><b>Step 4:</b></p> <p>Scan the same fingerprint again until it beeps, and withdraw your finger. The light again turns green and then blinks green.</p> <p><b>Note:</b> It is required to scan the same fingerprint twice to complete the enrollment.</p>
	<p><b>Step 5:</b></p> <p>Repeat Steps 3 and 4 to scan the second fingerprint if needed. The same user card can store up to 2 fingerprints.</p>
	<p><b>Step 6:</b></p> <p>Present the User Card to record fingerprints till beep. The light turns green and then steady blue.</p>